



St Joseph's Catholic Primary School Risk Assessment

Date created: 21.08.21		Date last assessed: 21.08.21 Updated 29.08.21 updated 08.09.21			
<p>All of the following guidance below has been taken from COVID 19: cleaning in non-healthcare settings outside the home (updated 19th July 2021) COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk) Schools COVID 19 operational guidance (updated 17th August 2021) Schools COVID-19 operational guidance - GOV.UK (www.gov.uk) Contingency framework: education and childcare settings (August 2021) Contingency framework: education and childcare settings (publishing.service.gov.uk)</p> <p>A separate risk assessment is in place for staff COVID 19 lateral flow testing.</p>					
Potential hazards and risks identified/actions to take	Actions the school has taken and put in place	People the potential risk affects	Risk rating (low, medium, high)		
<p>Control measures:</p> <p>Ensure good hygiene for everyone.</p>	<ul style="list-style-type: none"> Frequent and thorough hand cleaning is regular practice with times built in across the school day. On arrival to school pupils will use hand sanitiser on the gate. At playtimes, lunchtimes and toilet breaks pupils with wash their hands using soap and water. The 'catch it, bin it, kill it' approach continues to operate across school 	<p>Staff Pupils Parents/community Visitors in school</p>	L	M	H
<p>Control measures:</p> <p>Maintain appropriate cleaning regimes.</p>	<ul style="list-style-type: none"> A cleaning schedule is in place with a thorough clean after school each day using standard cleaning products such as detergents and bleach, paying attention to all surfaces but especially ones that are touched frequently, such as door handles, light switches, work surfaces, remote controls and electronic devices. Cleaning of frequently touched surfaces is particularly important in bathrooms. There is an increased frequency of cleaning of general room surfaces using antibacterial spray/wipes across the school day. As a minimum, frequently touched surfaces should be wiped down twice a day, and one of these should be at the beginning or the end of the working day. In situations where someone has symptoms of COVID-19, personal waste will be stored for 72 hours as an additional precaution. If during an emergency the waste needs to be removed before 72 hours, it must be treated as Category B infectious waste. <p>In this instance:</p>	<p>Staff Pupils Parents/community Visitors in school</p>		X	

	<p>Keep it separate from your other waste</p> <p>Arrange for collection by a specialist contractor as hazardous waste</p> <ul style="list-style-type: none"> The minimum PPE worn for cleaning an area after a person with symptoms of COVID-19, or confirmed COVID-19, has left the setting, is disposable gloves and an apron. Staff will wash hands with soap and water for 20 seconds after all PPE has been removed. The KS2 intervention room (next to AG's office) is the isolation room for any pupils who become unwell with COVID 19 symptoms on school site. There is a sign to put on the door to ensure nobody else enters. The staff member should open the window and stay outside the room if suitable. There is a grey basket containing the cleaning products required to clean the room after the child has left. 				
<p>Control measures:</p> <p>Keep occupied spaces well ventilated.</p>	<ul style="list-style-type: none"> Opening external windows will improve natural ventilation, and in addition, opening internal doors will assist with creating a throughput of air. If necessary, external opening doors may also be used. This will all be done while maintaining a comfortable temperature. Particular focus will be on poorly ventilated spaces. School will receive carbon dioxide monitors to support identifying poorly ventilated spaces 	<p>Staff Pupils Parents/community Visitors in school</p>		<p>X</p>	
<p>Control measures:</p> <p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.</p>	<p>All visitors at school will have their temperature taken on arrival, be asked the 3 COVID questions on arrival and be asked to sign in and out (so school can track visitors on site). Visitors are asked to wear a face covering as an additional safety measure.</p> <p>When an individual develops COVID-19 symptoms or has a positive test</p> <ul style="list-style-type: none"> Pupils, staff and other adults will follow public health advice on when to self-isolate and what to do. They will not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (quarantine). If anyone in school develops COVID-19 symptoms, however mild, they will be sent home and told to follow public health advice. For those with symptoms, they are advised to avoid using public transport and, wherever possible, be collected by a member of their family or household. 	<p>Staff Pupils Parents/community Visitors in school</p>		<p>X</p>	

	<ul style="list-style-type: none"> If a pupil is awaiting collection, they will be left in a room on their own if possible and safe to do so. A window will be opened for fresh air ventilation if possible. Appropriate PPE will be used if close contact is necessary. Any rooms will be cleaned after the pupil has left. <p>Asymptomatic testing Staff are advised to undertake twice weekly home tests whenever they are on site until the end of September, when this will be reviewed.</p> <p>Confirmatory PCR tests Staff and pupils with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p> <p>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.</p>				
Attendance	<p>If a parent or carer insists on a pupil attending school, we can take the decision to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.</p> <p>School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school.</p> <p>Where a child is required to self-isolate or quarantine because of COVID-19 in accordance with relevant legislation or guidance published by PHE or the DHSC they should be recorded as code X (not attending in circumstances related to coronavirus). Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness).</p>	Pupils		X	
Remote education	Where appropriate, school will support those who need to self-isolate because they have tested positive to learn from home if they are well enough to do so.	Staff Pupils		X	

	<p>School will maintain its capacity to deliver high-quality remote education for the next academic year, including for pupils who are abroad, and facing challenges to return due to COVID-19 travel restrictions, for the period they are abroad.</p> <p>The remote education provided will be equivalent in length to the core teaching pupils would receive in school.</p> <p>We will work collaboratively with families and put in place reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education.</p>				
Educational visits	School will undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment.	Staff Pupils		X	
<p>Contingency planning</p> <p>If the school suspects a COVID 19 outbreak it will contact Public Health for advice. This may be when the number of positive cases increases substantially and could indicate transmission is happening in the school setting.</p> <p>This will be when:</p> <ul style="list-style-type: none"> • 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; • 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period 	<p>Thresholds At the point of reaching a threshold, school will review and reinforce the testing, hygiene and ventilation measures already in place. School will also consider:</p> <ul style="list-style-type: none"> • whether any activities could take place outdoors, including exercise, assemblies, or classes • ways to improve ventilation indoors, where this would not significantly impact thermal comfort • one-off enhanced cleaning focussing on touch points and any shared equipment <p>Communication All communication regarding COVID 19 updates will be shared with parents via Class Dojo, text2parents and letters. Individual phone calls will be made to parents where necessary.</p> <p>Face coverings It may be advised that face coverings should temporarily be worn. This may include in classrooms and communal areas for staff.</p> <p>Shielding Shielding is currently paused and can only be introduced by national government. Shielding may be reintroduced in the event of a major outbreak for those on the shielded patient list.</p>	Staff Pupils Parents/community Visitors in school			X

<p>All settings should seek public health advice if a pupil or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1), or in line with other local arrangements. Hospitalisation could indicate increased severity of illness or a new variant of concern. Settings may be offered public health support in managing risk assessments and communicating with staff and parents.</p>	<p>Visits and visitors Residential educational visits and other educational visits, including visitors to school, open days, school trips, parents attending school for arranged workshops/mass/assemblies may be cancelled as a precaution.</p> <p>School closure In the event of a school closure and attendance restrictions, remote education will be on offer for all pupils. Priority will be given to those pupils who are vulnerable and those whose parents are critical workers to attend on-site provision. Leaders will determine the workforce required onsite and if appropriate for some staff to work remotely.</p> <p>Safeguarding The child protection policy would be reviewed so that it reflects local restrictions and remains effective. A trained DSL or deputy DSL will be on site to co-ordinate safeguarding. Where a vulnerable child is absent, school will follow up with the parent/carer, working with the local authority and social worker to explore absence and discuss concerns. School will encourage vulnerable pupils to attend school. If the vulnerable child is at home, school will ensure the pupil is able to access appropriate education and support. Contact between school and home will be maintained through phone calls and regular checks.</p>				
---	---	--	--	--	--